



# Welsh Hills School

**Job Title:** Early Childhood Assistant– Children's House  
**Reports To:** Head of School  
**Effective Dates:** 2021-2022 school year

Welsh Hills School is seeking applicants to join our Montessori based program in our Children's House program for the 2021-2022 school year.

## Position Summary

Welsh Hills School is an independent Montessori school that serves children from infancy through grade twelve. Through its hands-on STEAM (science, technology, engineering, art and math) curriculum, students experience education in an environment that encourages creativity and nurtures a child's natural love of learning.

## Responsibilities

Classroom structure and implementation of teacher directed activities are primary responsibilities. Other responsibilities include:

- Demonstrate and model equity, respect, inclusivity, and cultural awareness within the school.
- Facilitate student academic and social learning one-on-one or in small/large groups.
- Assist with formal and informal assessments as appropriate.
- Communicate effectively with co-teachers, administration, and with parents.
- Participate in professional development opportunities provided by the school and seek other opportunities.
- Work to nurture and maintain a classroom culture that embraces kindness and respect.
- Support student learning.
- Collaborate actively with other staff in lesson preparations and scheduling.
- Supervise students throughout the day in multiple settings.
- Contribute positively to the overall school community.
- Represent the school in a professional manner in all settings and circumstances.

## Position Requirements

Applicants should be interested in the educational opportunities working in an independent school provides; including flexibility, cooperative teaching, multi-age classrooms, and differentiated learning opportunities for students. Applicants must be open-minded, excellent communicators, and willing to collaborate with fellow teachers.

Early childhood experience or child development course work preferred.

Openness to Montessori practice, willingness to learn and participate in training required.

Welsh Hills School places a strong emphasis on kindness and respect for all, and therefore does not discriminate in recruitment, admissions, employment, or other matters on the basis of race, ethnicity, color, age, gender, religion, sexual identity, disability, national origin, or socio-economic status. Applicants should be open-minded and prepared to be a part of creating a world that embraces and celebrates diversity.

All applicants should email a letter of interest, statement of educational philosophy, three references with contact information, and an updated resume to:

Michelle Lerner, Head of School at [mlerner@welshhills.org](mailto:mlerner@welshhills.org)